**Assessment Form Presentation**

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| --- |
| **Study Programme:**  ……………………………………………………… |
| **Module:** ……………………………………………………………………………………………………………. |
| **Name:**  ………………………………………………………. | **Date:**  ..………………………………………….. |
| **Presentation title:**…….…………………………………………………………………………………………. |
| Agreed Time:……….. Min. Start:………… Finish:……….. |
|  |
| 100 |  |  |  | 96 | 95 |  |  |  | 91 | 90 |  |  |  | 86 | 85 |  |  |  | 81 | 80 |  |  |  | 76 | 75 |  |  |  | 71 | 70 |  |  |  | 66 | 62 |  |  |  | 61 | 60 |  |  |  | 56 | 55 |  |  |  |  | 50 | 49 bis 0 |
| 100 | 99 | 98 | 97 | 96 | 95 | 94 | 93 | 92 | 91 | 90 | 89 | 88 | 87 | 86 | 85 | 84 | 83 | 82 | 81 | 80 | 79 | 78 | 77 | 76 | 75 | 74 | 73 | 72 | 71 | 70 | 69 | 68 | 67 | 66 | 65 | 64 | 63 | 62 | 61 | 60 | 59 | 58 | 57 | 56 | 55 | 54 | 53 | 52 | 51 | 50 | 49 bis 0 |
| 1,0 | 1,3 | 1,7 | 2,0 | 2,3 | 2,7 | 3,0 | 3,3 | 3,7 | 4,0 | inadequate |
| very good | good | satisfactory | adequate |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Timeline: | 100-91 % | 90-76 % | 75-61 % | 60-50 % | 49-0 % |  |
| Stayed *well* within the agreed time |  |  |  |  |  | *Seriously* exceeded the agreed time |
| (Deviation within approx. 10 %) |  |  |  |  |  | (Deviation more than approx. 50 %) |
|  |  |  |  |  |  |  |
| Content: | 100-9 1% | 90-76 % | 75-61 % | 60-50 % | 49- 0 % |  |
| Content was *error-free* |  |  |  |  |  | Content contained *serious errors*   |
|  |  |  |  |  |  |  |
| Specialist terms *explained* |  |  |  |  |  | Specialist terms *not explained* |
|  |  |  |  |  |  |  |
| Facts/ situation *explained well* |  |  |  |  |  | *Confusing* exposition of facts / |
|  |  |  |  |  |  | situations |
| *All the essential points* were covered |  |  |  |  |  | Many essential points *not* covered |
|  |  |  |  |  |  |  |
| *Own ideas* were presented |  |  |  |  |  | Own ideas were *not* presented |
|  |  |  |  |  |  |  |
| Structure / Development: | 100-91 % | 90-76 % | 75-61 % | 60-50 % | 49-0 % |  |
| Well-structured / *well-developed* |  |  |  |  |  | Not structured / *chaotic* |
|  |  |  |  |  |  |  |
| The *main idea* always clear |  |  |  |  |  | Often seemed to have *no clear goal* |
|  |  |  |  |  |  |  |
| Audience awareness: | 100-91 % | 90-76 % | 75-61 % | 60-50 % | 49-0 % |  |
| Frequent *eye-contact* with the |  |  |  |  |  | *No eye-contact* with the audience |
| audience |  |  |  |  |  |  |
| The slides were easy to see |  |  |  |  |  | The slides were hard to see |
|  |  |  |  |  |  |  |
| The speaker was easy to understand |  |  |  |  |  | The speaker was hard to understand |
|  |  |  |  |  |  |  |
| The presentation was easy to follow |  |  |  |  |  | The presentation was hard to follow |
|  |  |  |  |  |  |  |
| Visual presentation: | 100-91 % | 90-76 % | 75-61 % | 60-50 % | 49-0 % |  |
| *Creatively* designed slides |  |  |  |  |  | The slides were *boring* |
|  |  |  |  |  |  |  |
| The *right amount* of information |  |  |  |  |  | *Too much / not enough* information |
|  |  |  |  |  |  |  |
| *Suitable use of visuals* |  |  |  |  |  | *Too many / too few* visuals |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Comments / Highlights / Summary |

**Grade in percentage\***: .................................**%** **Lecturer:** .................................

\* Number between 100 and 0, without decimal place.